

DRINKSTONE PARISH COUNCIL

MINUTES

of an Ordinary Meeting of the Council held on
Monday 3 September 2018

Present: Cllrs Cousins, Hembra, Lambert, Moss, Schofield, Thurlow, Youngs (Chairman)

Attending: District Council Ward Member Cllr Penny Otton (part)
Parish Clerk Mrs Hilary Workman
2 members of the public

18.09.01 **Noted:**
1.1 No apologies for absence were recorded.

18.09.02 **Noted:**
That there were no Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items and no additions and/or deletions to the Council's Register of Interests.

18.09.03 3.1 **Resolved:**
That the Minutes of the Parish Council meeting held on 2nd July 2018, as tabled, be agreed as a true record.

3.2 **Resolved:**
That the Minutes of the Extraordinary Parish Council meeting held on 23rd July 2018, as tabled, be agreed as a true record.

18.09.04 **Noted:**
Correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report.
4.1 Councillors noted the Local Government Boundary Commission Final Report 2018 (*circulated*). No action was determined.
4.2 Councillors noted the Suffolk County Council Footpath Cutting Schedule (*circulated*). The meeting agreed that the Clerk would re-circulate the Footpath Cutting Schedule.
4.3 Councillors noted an invitation via SALC to submit comments to Independent Review of Planning Appeal Enquiries (*circulated*). No action was determined.
4.4 Councillors noted the Suffolk Constabulary: Local Policing Changes (*circulated*). No action was determined.
4.5 Suffolk County Council: New Traffic Regulation Orders relating to civil parking enforcement. (*circulated*)

Signed:.....

Date:.....

18.09.05

Noted:

The following reports and matters arising;

- 5.1 A written report from District and County Council Ward Member Cllr Penny Otton.
- 5.2 An oral report from Cllr Lambert as Trustee of the Allotments confirming
 - 5.2.1 A revised contract with UK Power networks for wayleave (increased from £60 to £107) was being drawn up and would be ready to sign shortly.
 - 5.2.1 The hedge on Gedding Road is now well tended
- 5.2.3 Trustees were attending to repairs/replacement of planks over the ditch and the gate at the entrance along Chapel Lane
- 5.2.4 A short hose pipe ban had been introduced during the drought. Allotment holders have been informed that whilst hand held hosepipes may be used, sprinklers must not be used at any time
- 5.2.5 Trustees were approaching Cllr Otton to apply to her locality budget to help with the cost of replacing the fence around the Rattlesden Road site.

And noted that after the prolonged drought both sites were looking very good and productive. Congratulations were given to the Youth club for their amazing display of Sunflowers.

- 5.3 An oral report from Cllr Hembra as Portfolio Holder for the playing field confirming
 - 5.3.1 No complaints received or evidence of 'dog fouling' on the park
 - 5.3.2 No additional problems with the playground equipment identified during inspections
 - 5.3.3 Second 'half round' wooden step on the large climbing frame stepping board will need to be replaced due to rotting
 - 5.3.4 The remaining six 'half round' steps on the mound slide were showing signs of wood rot and would need to be replaced in the near future
 - 5.3.5 New wooden posts had been sourced to replace rotten and loose ones on the play equipment information sign
 - 5.3.6 New parts (seats and chains) had been fitted and looked good.
- 5.4 An oral report from Cllr Schofield as Portfolio Holder for footpaths confirming that he had received the new cutting schedule from Suffolk County Council and that three finger posts have been reported for replacement.

18.09.06

Noted:

That when any public comment or questions were invited on any Agenda item, none were forthcoming.

18.09.07

Noted:

A written report from the Parish Clerk confirming that;

- 7.1 Membership of Community Action Suffolk has been renewed
- 7.2 The Telephone Box has been included on the Parish Council Insurance Policy schedule (All Risks) with effect from 2nd August – Community Action Suffolk, the brokers, confirmed no additional premium was due.
- 7.3 A notice of renewal for the Parish Council Insurance for the year 1st October 2018 to 30th September 2019. The brokers, CAS, have not applied any uplift to the values of assets. The Clerk is reviewing current asset values to advise the insurer accordingly.

7.4 Resolved:

That the Parish Council Insurance be renewed for the year 1 October 2018 to 30 September 2019 in accordance with the renewal quote tabled.

Signed:.....

Date:.....

18.09.08 **Noted:**
 Authorised payments:

8.1	Top Gardens – Grass Cutting (1 st May)	£112.50	Santander 000485
8.2	Peter Dow – Clerk’s wages (Period 3)	£158.17	Santander 000486
8.3	War Memorial Institute (Invoice 4.6.18)	£ 7.10	Santander 000487
8.4	HMRC (Q1 Periods 1,2,3)	£118.60	Santander 000488
8.5	Peter Dow – Clerk’s wages (Period 4)	£158.17	Santander 000489
8.6	Tony Schmidt – NP Software (Inv.1023260)	£ 35.00	Santander 000490

18.09.09 **Noted:**
 The current account balances and reconciliation, as scheduled, and the Chairman’s confirmation that they are supported by relevant Bank Statements.

18.09.10 **Resolved:**
That payment of invoice No. 20949 from Suffolk Association of Local Councils (SALC) in the sum of £20.40 (incl. VAT) as tabled reference attendance at Parish Clerks’ networking meeting on 18 July 2018 be authorised.

18.09.11 **Resolved:**
That Council adopts the revised Standing Orders as circulated to all Councillors and posted on the Council Website, as outlined in the NALC Briefing dated July 2018 relating to Model SO’s 21, 25 & 18

18.09.12 **Noted:**
 Planning results as notified by MSDC:

12.1 DC/18/01394 – Application for Planning Permission
 Householder Application. Structural repairs, works to external and works as detailed in the Heritage Impact Assessment.
 Stotts Cottage, 2 Cross Street, Drinkstone, Bury St Edmunds Suffolk IP30 9TP
GRANTED DPC Supported

12.2 DC/18/01395 – Application for Listed Building Consent
 Application for Listed Building Consent. Structural repairs and work to outbuildings.
 Stotts Cottage, 2 Cross Street, Drinkstone, Bury St Edmunds Suffolk IP30 9TP
GRANTED DPC Supported

12.3 DC/18/02759 - Application for Listed Building Consent
 Reconstruction of small single storey shelter to milling machinery and re-covering of Billet Hut roof with traditional corrugated metal sheeting.
 Drinkstone Mills, Woolpit Road
GRANTED DPC Supported

12.4 DC/18/01476 – Application for Planning Permission
 Erection of 1 detached dwelling following demolition of existing single storey side extension.
 Briar Cottage, Gedding Road, Drinkstone, Bury St Edmunds Suffolk IP30 9TF
GRANTED DPC Objected

Signed:.....

Date:.....

12.5 DC/18/01727 – Application for Planning Permission
Erection of No. dwelling with annex and garage.
Land Adjacent to Greyfriars, Rattlesden Road, Drinkstone, Suffolk
GRANTED DPC Objected

12.6 DC/18/01801 – Application for Planning Permission
Erection of stable block on concrete hardstanding base, extended driveway and new cart lodge garages.
Meade Cottage, Beyton Road, Drinkstone, Bury St Edmunds Suffolk IP30 9SS
GRANTED DPC Supported

18.09.13

Noted:

Planning applications as notified by MSDC for comment:

13.1 APPLICATION FOR PLANNING PERMISSION - DC/18/03574

Proposal: Householder Planning Application - Erection of Cart Lodge.

Location: The Willows, Chapel Lane, Drinkstone, Bury St Edmunds Suffolk IP30 9TA
Councillors agreed to support this application

18.07.14

Resolved:

That Drinkstone Parish Council makes known to the Corporate Manager, Growth & Sustainable Planning, at Mid Suffolk District Council its views on the Planning application on this agenda.

18.07.15

Noted:

15.1 Application ref. DC/18/03309 for the Demolition of 1 No. single story rear extension and erection of single story front and rear extension at Bellrod, Chapel Lane, Drinkstone which, having seen the plans, Members agreed would not need a further meeting for discussion as no comment was deemed necessary.

18.07.16

Noted:

An oral report from Cllr Youngs on progress towards producing a Neighbourhood Plan for Drinkstone confirming:

16.1 Ian Poole appointed as consultant to support the process

16.2 A grant application for further funding is underway

16.3 Information gathering has now begun and a public consultation questionnaire 90% complete.

16.4 Two events have been planned:

16.4.1 A community walk on Saturday 15 September meeting at the Village Hall at 2pm – to better understand and record peoples' feelings about the landscape and natural environment

16.4.2 A drop in day on Saturday 29 September at the Village Hall between 10am and 3pm for residents to learn more about the Neighbourhood Plan and its relevance to Drinkstone.

18.07.17

Resolved

That the Council subscribes to Parish Online and purchase the necessary software licence for Parish Online towards furthering the Neighbourhood Plan in the sum of £75.00 plus VAT for a year's subscription.

Signed:.....

Date:.....

- 18.07.18 **Noted:**
An oral report from the Clerk on progress towards the sale of Council land adjacent to play area, confirming that the Solicitors acting for the Parish Council had now received plans from the purchasers and were drafting transfers for approval.
- 18.07.19 **Noted:**
The following when any other Council business for information, to be noted or for inclusion on a future agenda was invited:
- 19.1 The Chairman had raised an outstanding issue relating to the way leave agreement between the PC and Openreach in 2016 (for a fibre broadband cabinet at the junction of Garden House Lane and Rattlesden Road on parish land) with MP Jo Churchill on 14 August, as no response has been received from Openreach.
- 19.2 That a letter had been received from a resident of Drinkstone Parish raising their concern that the Parish Council might wish to be represented at a planning appeal in respect of an application for development at Green Road, Woolpit. The Clerk confirmed that there is a period of consultation before a planning appeal is heard, and only parties who have submitted representations during that consultation are notified by the Planning Inspectorate of the Appeal hearing.
- The meeting agreed that the Clerk should write to the Clerk to Woolpit PC requesting that Drinkstone PC be contacted should Woolpit PC be notified of planning applications or appeals for development which they consider impact on Drinkstone, or where they are seeking support in their representation.
- There was no other Council business for information, to be noted or for inclusion on a future agenda.
- 18.07.20 **Noted:**
That the scheduled date for the next meeting was Monday 2nd October beginning at 8.00pm in the Village Hall.
- 18.07.21 **Noted:**
That the meeting closed at 8.37pm.

Signed:.....

Date:.....